

Attendance

Absences, Tardies, & Illnesses

- It is extremely important for your child to arrive on time for school daily.
- School begins promptly at 8:05 a.m. and students may be dropped off no earlier than 7:50 a.m.
- If your child is tardy, he/she must come through the office and pick up a tardy slip before going to their classroom.
- Please call the school **971-8202** to report any absence as soon as possible. Talk with the school secretary or leave a message.
- **When calling, please give: child's first and last name, your name and relationship to the child (i.e.: Mom, Dad, Grandparent, etc.), date(s) of absence, and reason for their absence.**
- If you are unable to call, have your child return with a note containing absence information, dated & signed by you.
- Whenever your child has been absent or tardy due to a medical, dental, or other professional reason, please bring a signed doctor's note into the office.
- **Just a reminder** - Children should not be sent to school when they have a contagious illness or a fever and must be "fever-free" without medication for 24 hours before returning to school

Thank you so much for your cooperation,

Darla Lupton

Office Clerk ext. 4212